

ONOMÁZEIN

Publication guidelines and instructions for authors

1. Editorial scope

Onomázein is a bi-annual publication specialized in linguistics. The journal welcomes not previously published works, originated in scientific research in the different branches of Theoretical and Applied Linguistics, in Classical, Indoeuropean, Romanic and Hispanic Philology, as well as in Translation Theory and Terminology, and relevant studies in Indigenous languages.

2. Editorial policies

The editorial board of *Onomázein* is composed of academics from the international scientific community and its function is to decide on the editorial line of the journal and observe the accomplishment of its aims and objectives. This board reserves the right to: i) reject submissions that do not conform to the requirements associated to style and presentation explicit in the publication guidelines; ii) include articles accepted for publication in the issue deemed as most appropriate; iii) edit for style and to format manuscripts accepted for publication.

The submission of a manuscript gives the editorial board license to publish, including the right to reproduce and index the article in all forms and media. The author, however, retains the right for distribution and adaptation of the total or partial content of the manuscript provided that acknowledgement to prior publication in *Onomázein* is made explicit.

Manuscripts published in this journal conform to the norms established by Creative Commons Licenses for Chile (<http://creativecommons.org/licenses/by-nd/2.0/cl>). This license basically states that every individual is free to copy, distribute and communicate in public the content of the articles provided the source is adequately cited and no changes or alterations have been made to the documents.

Authors of manuscripts accepted for publication will receive 20 copies of the article and a copy of the issue in which the article has been published. In case the article holds two or more authors each of them will receive a copy of the journal in which their article has been published, however the authors will still receive 20 copies altogether.

3. Peer Review

Manuscripts meeting the norms of publication set by the journal will be sent to two reviewers that represent expertise in the topical area dealt with in the texts. Objectivity in the process of manuscript review is guaranteed by the strict observation of the anonymity of reviewers and authors.

The two referees who will be guided by a specific protocol will decide whether the manuscript can be published in its present format, if the

author must correct parts of the article or whether the proposal does not meet the requirements to be published in *Onomázein*. Acceptance or refusal of proposals will be notified by a letter clearing up the motives in each case. Divergent opinions in reviews may require of a third referee for further evaluation who will finally resolve on the scientific merit of the proposal.

4. Manuscript submission guidelines

a) Electronic submission of proposal

Authors interested in submitting their manuscripts for review and further publication in our journal must send a digital copy of their proposal to the following e-mail address: onomazein@uc.cl.

b) Digital format

Digital copies of manuscripts can be sent in any of the following formats:

- DOC: Word (Microsoft Office) for Windows or Macintosh
- ODT: Write (OpenOffice)
- RTF format

Submission of proposals that include illustrations, graphs, figures and/or diagrams which can be altered by their view from another computer must attach an Acrobat PDF digital copy. In addition, manuscripts presenting phonetic symbols or any other symbol different from the Spanish alphabet must attach an archive with the font, if legally possible. Otherwise indicate the name of the font

c) Language of the article

Manuscripts submitted can be in Spanish, English or French. Translation into the primary language of the proposal must be provided to in-text quotations in foreign languages. Proposals analyzing examples in languages different from the primary language of the manuscript must provide a suitable gloss.

d) Manuscript submission requirements

Contributions submitted to *Onomázein* must not be under review or have already been published elsewhere.

e) Manuscript format:

Proposals must be submitted in US letter format (8½ by 11 inches). The text should be typed in 12 point using Times or similar. Please use 1.5 spacing for everything in the manuscript (including the titles and headings, indented quotations, and references). The suggested length for manuscript should not exceed 20 pages.

f) Title, abstract and keywords

The title of the proposal (and heading if pertinent) must be indicated in English. The manuscript must be accompanied by a brief abstract in English including the main idea of the article, its objectives and

main findings. Finally, the proposal should include between 3 to 5 keywords that characterize the content of the article, the keywords must be provided in English.

g) Charts, graphs and other figures

Charts, tables, graphs, and figures in general must be incorporated to the manuscript. Number the figures in the order they are first mentioned in the text and give them a name. Make sure that the inclusion of figures is mentioned in the text and attach a copy of the text in PDF.

g) Author identification page

Author identity must be provided in an extra page attached to the main manuscript. Information must include (i) full name, (ii) full information about institutional affiliation, (iii) postal address; iv) e-mail address.

5. Style

a) Text organization

Every section of the manuscript (including introduction, presentation, conclusion, discussion, bibliographic reference, appendixes, etc) must be correlatively numbered. Section numbers must go in Arabic numbers (1, 2, 3,...) separated from the section title by a period. If the text presents headings and subheadings, these should also follow a correlative order:

1. (Section one)
 - 1.1. (Sub section one point one)
 - 1.1.1. (Sub section one point one point one)
2. (Section two)

b) Footnotes

Footnotes must be typed at the bottom of the manuscript page on which they are referenced. Indicate footnotes by a superscript number starting with "1" and number them consecutively throughout the entire manuscript. Footnotes must be located before the period. If the text present just one footnote, the inclusion of a superscript asterisk (*) will be accepted. Footnotes must contain information that clarifies or complements the content. Footnotes signaling bibliographic references only will not be accepted.

c) Quotations

Short quotations should be incorporated in the text, surrounded by double quotation marks. Longer quotations (over three lines) should appear in a separate, 10 font indented paragraph. In longer quotations no quotation mark is necessary.

d) Use of italics and other characters to highlight

Italics will be used to signal the inclusion of terms in languages different from the primary language of the manuscript. Italics can also be used to signal technical terms, especially when it is the first time

the term is used, or to call the attention to a term or expression that is unfamiliar. Double quotation marks will be used to highlight literal expressions and simple quotations marks must be used to introduce the meaning of a concept or the interpretation of an expression, such as it is shown in the following example:

...in this expression the concept “character” does not mean ‘trait’ but ‘symbol’.

e) Reference citations

- Citations in the text of your paper should include the author’s last name(s), the year of publication, and be enclosed in parentheses, and, when appropriate, should include a specific page reference preceded by a colon: “(Anderson, 2004: 23)”.
- The page number can be replaced by including the number of paragraphs in works that use this division: “(Bello, 1970: § 414)”.
- If the author(s) names are mentioned in the same sentence, include only the year of publication: “As Anderson and Bjorn (2003) illustrated in their recent study...”.
- For works by two authors, always include both authors last names separated by ampersand: “(Van Valin & LaPolla, 1997)”.
- When a work has 3 or more authors, use *et al.*: (Bell *et al.*, 2003)
- Citation of more than one work from other authors must be chronologically ordered and be separated by semicolon (Van Valin & LaPolla, 1997; Bell *et al.*, 2003; Anderson, 2004)
- Citations of classical works do not need reference to editorial information: “Virgilio, *Eneida* IV, 364”

f) Bibliographic references

At the end of the manuscript, provide a full bibliography preceded by the heading “Bibliographic references”. The references section should include all and only the sources mentioned in the article. Arrange the entries alphabetically by the authors’ last names, with each entry as a separate hanging indented paragraph.

i. Author

- One author. Give the last name in small capital letters and then the name separated by a comma as shown in the example: “BOSQUE, Ignacio”.
- Two or more authors. Keep the order last name (in small capital letters)-name separated by a comma for the first author while the following authors will follow the name-last name order separated by comma and ampersand before the last author. Works by four or more authors mention only the first author and add *et al.*:

VAN VALIN, Robert & Randy LAPOLLA
POPLACK, Shana, Alicia POUSADA & David SANKOFF
NORMAND, Claudine *et al.*

- Works supported by institutions, corporations and other organizations. Mention the name of the organization in small capital letters:

REAL ACADEMIA ESPAÑOLA
ACADEMIA CHILENA DE LA LENGUA

- Works by unknown authors are listed by their title: “*Cantar de Mio Cid*”.
- If a book is a compilation of texts published by a single editor, provide the name(s) of the editor(s) and follow the editor(s) name with (ed.) or (eds.) as shown in the example: “BOSQUE, Ignacio & Violeta DEMONTE (eds.)”.

ii. Year of publication

After the name of the author or authors followed by a comma, write the year of publication of the work followed by a semicolon as in the example:

BOSQUE, Ignacio, 1989:

The year indicated must correspond to the year of edition of the book that is being used. If the work has been reedited or translated, the year of edition will be provided between square brackets

BELLO, Andres, 1970 [1847]:

If the source has not been published yet, write “forthcoming” in the place of the year.

MALDONADO, Ricardo, forthcoming:

When a source does not have a publication year, this information will be given between parentheses: “(n. d.)”.

iii. Title

The year of edition is followed by a colon and then the name of the work must be provided. If the reference is a book, act or journal in its complete edition, the title must be provided in italics. Headings, when provided, will be, in the same way, signaled in italics separated from the main title by a period (.) or colon (:):

BOSQUE, Ignacio, 1989: *Las categorías gramaticales. Relaciones y diferencias*

When the reference corresponds to a chapter of a collective work, the title must be signaled in round fonts, between inverted commas and followed by the preposition “in”, after which the title of the reference will be provided preceded by the name of the editor (director, compiler, etc) if pertinent.

LAMIQUIZ, Vidal, 1995: “Deícticos temporales como conectores conmutadores” in *Actas del IV Congreso Internacional del Español de América*

BOSQUE, Ignacio, 1999: “El nombre común” in Ignacio BOSQUE & Violeta DEMONTE (eds.): *Gramática descriptiva de la lengua española*, Madrid: Espasa: 3-75.

If the reference corresponds to a journal article, its title must be provided in round fonts, between inverted commas. After a comma (,) the name of the journal will be given in italics. In the two last cases,

the reference to the first and last page of the article will be introduced by a comma (,) and followed by a period (.):

AGUILERA, Óscar & José TONKO, 2006: "Literatura oral kawésqar: Cuento del pájaro carpintero y su esposa, la mujer tiuque", *Onomázein* 14, 9-63.

iv. Edition if other than first edition

In case of using a source whose publication year is not the original year, provide the number of the edition after the title followed by a comma

GILI GAYA, Samuel, 1958 [1948]: *Curso superior de sintaxis española*, sixth edition

v. Publisher

Next in order and separated from the preceding information by a comma (,) indicate the place of edition, then separated by a colon indicate the name of the publisher.

GILI GAYA, Samuel, 1958 [1948]: *Curso superior de sintaxis española*, sixth edition, Barcelona: SPES.

BOSQUE, Ignacio, 1989: *Las categorías gramaticales. Relaciones y diferencias*, Madrid: Sintesis.

vi. Citing other sources

- Dissertations: Dissertations are referenced the same way as books except in the former, after the title, there must be a description as to what type of dissertation it is and where it was defended, example:

BELLORO, Valeria, 2004: *A Role and Reference Grammar account of third-person clitic cluster in Spanish*. M.A. dissertation, University of New York in Buffalo.

- Conferences and lectures: Conferences and lectures are referenced the same way as journal articles, except that after the title, the former must indicate type of conference (paper, lecture, etc) and where it was presented.

MENDIKOETXEA, Amaya, 1998: "Aspectos semánticos y sintácticos de las oraciones medias", paper presented in the 28th Congress of the Sociedad Española de Lingüística.

- Unpublished manuscripts: In the case of unpublished manuscripts, or works not previously presented in official meetings, their title must be referenced the same way as a journal article and following the title there must be a note to indicate that the manuscript has not been published. In these cases, the year of the manuscript publication will correspond to the year of its creation, if the information is available. Otherwise, provide the abbreviation (n.d.) If the text can be retrieved from internet, this must be indicated at the end of the entry between square brackets ({}):

VAN VALIN, Robert, 2002: "Semantic macroroles in Role and Reference Grammar", unpublished manuscript [available at <http://wings.buffalo.edu/linguistics/trg>, date of retrieval: august 28th, 2007]

- In the case of documents only available on Internet only, provide the information as similar as possible to the format of a journal

article: provide the name of the author if possible; if the text has a title this will be indicated between commas, otherwise provide the name of the website (taken from the head) if the entry has a date in particular this must be provided. At the end of the entry, the date of retrieval and website address will be given between square brackets:

PULLUM, Geoffrey, 2007: "Syntax under pressure" [<http://itre.cis.upenn.edu/~myl/language/og/archives/004861.html#more>], date of retrieval: august 28th, 2007].

vii. Organization of entries

Arrange the entries alphabetically by the authors' last names, with each entry as a separate hanging indented paragraph. Works from the same author published different years are ordered chronologically from the earliest publication. In these cases, the second and subsequent mention of the author can be replaced by the use of a dash: "—". When there is more than one work from the same author published the same year, this will be distinguished by means of a lower case (a, b, c, ...)

ALARCOS, Emilio, 1994: *Gramática de la lengua española*, Madrid: Espasa.

BOSQUE, Ignacio, 1984: "Sobre la sintaxis de las oraciones exclamativas", *Hispanic Linguistics* 1, 283-304.

—, 1987: "Clases de sujetos tácitos" in *Philologica. Homenaje a Antonio Llorente*, Universidad de Salamanca, 91-111.

—, 1989a: *Las categorías gramaticales. Relaciones y diferencias*, Madrid: Síntesis.

—, 1989b: "Los adjetivos de relación y la teoría temática", paper presented in the 19th Symposium of the Sociedad Española de Lingüística, Salamanca.

—, 1999: "El nombre común" in Ignacio BOSQUE & Violeta DEMONTE (dirs.): *Gramática descriptiva de la lengua española*, Madrid: Espasa, 3-75.

GILI GAYA, Samuel, 1958 [1948]: *Curso superior de sintaxis española*, sixth edition, Barcelona: SPES.

